

# Fundamentals of Online Facilitation: A Course for Developing (Online) Teachers

Nadine Aboulmagd, MA, Senior Instructional Designer  
Paul Desmarais, MA, Instructional Design Manager



Newsletter Article: <http://bit.ly/FOOF-amical>

**AMICAL Consortium**

# Course

- Five-week, facilitated, fully online course
- To prepare AUC instructors to teach online and blended
- To make sure that instructors are prepared for the substantial differences between teaching online and in a classroom.
- Teachers experience being an online student
- Requirement before facilitating online/blended courses

# Audience

- Part-time instructors
- Professionals - not academics
- Participating in the school's newly launched blended initiative
- Lack of experience with online and blended learning.
- Concerned about level of interaction with students

# Challenges

- Lack of communication between leadership and instructors
- Lack of communication between instructor and students
- Lack of interaction between participants in the course
- Students' expectations in blended courses
- Instructors' motivation to teach in this format
- Instructor confidence in this delivery method

## Challenges for instructional designers

- Technical difficulties with platform
- Time frame adjustments
- Adjusting material to audience knowledge level & digital literacy

# Course format

## Original

- 3 weeks
- 6 modules
  - 1st, 3rd, 5th were F2F
- Blended format of delivery
- No 'Getting Started' module time
- Limited hands on -technical- homework/activities
- Limited peer feedback activities
- Increased reliance on F2F classes

Module	Duration	Mode
Getting Started	Before 6/18	online
Before You Teach	6/18 (2 hours)	face-to-face
Create & Maintain Social Presence	6/19 - 6/31	online
Transitions & Flow	7/1 (2 hours)	face-to-face
Facilitating Interaction	7/2 - 7/5	online
Providing Feedback	7/6 - 7/9	online
Using Rubrics & Course Wrap up	7/10 (2 hours)	face-to-face

# Course format

## Adjusted

- 5 weeks
- 5 modules
- Fully online
- 1 week 'Getting Started' module time
- Same content, different emphasis
  - Removed 'Rubrics' module
  - Combined 'Transitions & Flow' with 'Facilitating Interaction'
- Added assignments
  - Welcome video
  - Learning Journal
  - Peer feedback
- Edited material for length and audience

Module Title	Mode
Getting Started	Online
Foundation of Online Learning	Online
Before You Teach	Online
Establish and Maintain Social Presence	Online
Interaction and Collaboration	Online
Assessment and Feedback	Online

To adopt this course email us at  
[paul.desmarais@aucegypt.edu](mailto:paul.desmarais@aucegypt.edu)  
[n.aboulmagd@aucegypt.edu](mailto:n.aboulmagd@aucegypt.edu)

Newsletter Article: <http://bit.ly/FOOF-amical>

Thank You